

## Visit with voucher

New customers wishing to pay by voucher must submit a sample voucher to **Tekniska Museet (National Museum of Science and Technology)** for approval before their first visit. The sample voucher should be sent to [entren@tekniskamuseet.se](mailto:entren@tekniskamuseet.se).

To be valid, a voucher must include the following information:

- Tekniska Museet
- Date of visit
- Number of visitors
- Type of service (e.g. admission)
- Company registration number
- Billing address
- Telephone number and email address of the invoice recipient

Any amendments made after the voucher has been issued, such as changes to the number of visitors, must be made on the original voucher and signed by the group leader.

A printed copy of the voucher must be presented at the admissions desk upon arrival.

An invoice will be issued after the visit has taken place to ensure that the correct number of visitors is charged. Tekniska Museet does not attach the original voucher or a copy of the voucher to the invoice. If required, we recommend that you retain your own copies of your vouchers for your records.

Groups paying the admission fee with an approved voucher are not required to notify the museum in advance of their arrival.

Invoices are issued weekly and include all visits made during the billing period.

Payment must be made within 30 days of the invoice date. In the event of non-payment, the museum reserves the right to refuse future voucher visits and instead require payment by card at the standard admission rate.

Voucher visits are valid only for escorted groups accompanied by a guide or tour leader. There is no minimum or maximum group size for voucher visits.